

**Our Neighborhood Council
Governing Board Members**

Elected Board Members:

Gina Fields, Chair
Denise Stansell, Co-Chair
Mary Jones-Darks, Area 1 Rep
Isaiah Madison, Area 1 Rep
A Kouture, Area 2 Rep
Jackie Ryan, Area 2 Rep
Diane Robertson, Area 3 Rep
Khansa "KJ" Clark, Area 3 Rep

Appointed Board Members

Edmond Warren, Treasurer
Kathy Guyton, Secretary
Shelby Fowler, Media Coordinator
Jason Lombard, At-Large Rep
Johnnie Raines III, At-Large Rep
Misty Wilks, At-Large Rep
Avis Gibson, At-Large Rep

**EMPOWERMENT CONGRESS WEST AREA
NEIGHBORHOOD DEVELOPMENT COUNCIL**



*A Certified City of Los Angeles Neighborhood Council
Since March 23, 2002*

Serving the communities of Arlington Park, Baldwin Hills Estates,
Baldwin Village, Baldwin Vista, Cameo Plaza, Crenshaw Manor, Leimert
Park and Village Green

All Meetings are Open to the Public

BOARD MEETING

MONDAY, MARCH 15, 2021, 6:30 PM

ZOOM MEETING

<https://us02web.zoom.us/j/82728722367>

MEETING ID: 827 2872 2367

TOLL-FREE DIAL IN #S: 888-475-4499 OR 877-853-5257

Contact Information

3701 Stocker St., Suite 208
Los Angeles, CA 90008

Telephone/Fax: (323) 325-1821

Email: office@ecwandc.org

Website: www.ECWANDC.org

Facebook/Twitter/Instagram: ECWestNC

General Meetings

1st Saturday of the Month
10 am – 12 pm

Board Meetings

3rd Monday of the Month
6:30 pm – 8:30 pm

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THIS MEETING OF EMPOWERMENT CONGRESS WEST AREA NDC WILL BE CONDUCTED ENTIRELY ONLINE.

AGENDA

1. **WELCOME** (2 min)
2. **CALL TO ORDER AND ROLL CALL** (3 min)
3. **REPORTS AND ANNOUNCEMENTS** (20 min)
 - a) Los Angeles City Council District Representatives
 - b) Other Government Officials
 - c) City Departments and Agencies
 - d) Budget Advocate
 - e) NC Liaisons
4. **PUBLIC COMMENTS AND BRIEF BOARD ANNOUNCEMENTS ON NON-AGENDA ITEMS** (Comments from the public on non-agenda items within the Board's jurisdiction – *limited to 2 minutes each*) (10 min)
5. **REVIEW AND APPROVAL OF MINUTES** (5 min)
6. **REVIEW AND APPROVAL OF MONTHLY EXPENDITURE REPORT (MER)/BUDGET UPDATE** (5 min)
7. **OFFICER REPORTS** (10 min)
8. **AREA REPORTS** (15 min)
9. **COMMITTEE REPORTS** (10 min)
10. **NEW BUSINESS (ALL ITEMS ARE FOR DISCUSSION AND POSSIBLE ACTION UNLESS OTHERWISE NOTED)** (40 min)
 - a) Bylaws/Rules committee present suggested Standing Rules
 - b) Digital Media Policy
 - c) Cannabis Committee survey
 - d) Community Impact Statement(s) (CIS)
11. **ADJOURNMENT**

ECWA Board Meeting

2021.03.15

6:30 PM

Zoom Meeting

Facilitator: Gina Fields, Chairperson

Taken by: Kathy Guyton, Secretary

Minutes

Agenda item: 5 New Business

Action items	Motion/Second	Decision
✓ Approve February Board meeting minutes	Denise Stansell/Jackie Ryan	Approved

Agenda item: 6 New Business

Action items	Motion/Second	Decision
✓ Approve February monthly expenditure report (MER)	Denise Stansell/Khansa Clark	Approved

Agenda item: 10 New Business

Action items	Motion/Second	Decision
✓ a. Discuss and approve recommended Standing Rules items from Bylaws/Rules committee	Jackie Ryan/Denise Stansell	Approved

Meeting called to order @ 6:35 pm

Meeting adjourned @ 8:28pm

BOARD MEMBERS	Attendance	VOTE COUNT (Y=Yes, N=No, A=Abstain, I=Ineligible, R=Recuse)		
		5	6	10a
Gina Fields, Chairperson	Yes	Y	Y	Y
Denise Stansell, Vice-Chair	Yes	Y	Y	Y
Edmond Warren, Treasurer	Yes	Y	Y	Y
Kathy Guyton, Secretary	Yes	Y	Y	Y
Shelby Fowler, Media Coordinator	No			
Mary Jones-Darks, Area 1 Rep	Yes	Y	Y	Y
Isaiah Madison, Area 1 Representative	Yes	Y	Y	Y
A Kouture, Area 2 Representative	Yes	Y	Y	Y
Jackie Ryan, Area 2 Representative	Yes	Y	Y	Y
Diane Robertson, Area 3 Representative	No			
Khansa "KJ" Clark, Area 3 Representative	Yes	Y	Y	Y
Jason Lombard, At-Large Representative	Yes	Y	Y	Y
Johnnie Raines, III, At-Large Representative	Yes	Y	Y	Y
Misty Wilks, At-Large Representative	Yes	Y	Y	Y
Avis Gibson, At-Large Representative	Yes	Y	Y	Y
Total # votes	13	13	13	13

STANDING RULES

MEETING PROCEDURES

Motions

- Process for making motions
 - Motion made
 - Motion is seconded
 - If there is no second, motion is not brought before the Board
 - Chair states the motion
 - Discussion
 - Vote
- Amendments to motions
 - Another Board member requests to amend motion on the table
 - Maker of motion has to accept or decline amendment
 - If accepted, amended motion becomes Motion
 - If not accepted, motion remains the same
- Postpone (Table)
 - A Board member may make a motion to postpone (table) a motion for various reasons. This motion to postpone must be seconded

Voting Process for filling At-Large Representative positions

- To fill a vacant position, the applicant with the majority votes wins the position

COMMITTEES

- must have at least 3 and no more than 9 voting members
- all committees shall submit a written report at each board meeting
- Chair and Co-chair of committee are selected by the committee but approved by the Board

Committee members

- in order to become a committee member, must attend at least 3 consecutive meetings
- receive no compensation

Committee recommendations to the Board

- Recommendations from Committee must be presented to the at board meetings

COMMUNITY IMPACT STATEMENTS (CIS)

1. Board member proposes a community impact statement (CIS) to the board

2. Board member writes an outline/draft of the CIS
3. Outline/draft must be submitted to the Board no less than 72 hours in advance of the Board meeting
4. Board discusses, edits and approves CIS
5. Secretary submits CIS

RECONSIDERATION

The Board may reconsider or amend its actions through the following Motion for Reconsideration process:

- a) Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration. The Motion for Reconsideration must be approved by official action of the Board. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or act on the item that is the subject of reconsideration within any limitations that are stated in the Motion for Reconsideration.
- b) The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to reconsideration occurred. The Board may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.
- c) A Motion for Reconsideration may be proposed only by a member of the Board that previously voted on the prevailing side of the original action that was taken by the Board (the "Moving Board Member").
- d) The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.
- e) In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a memorandum to the Secretary at least two (2) days in advance of the deadline for posting notices for the meeting. The memorandum must briefly state the reason(s) for requesting the reconsideration and provide the Secretary with an adequate description of the matter(s) to be re-heard and the proposed action that may be adopted by the Board if the Motion for Reconsideration is approved.
- f) A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.
- g) This reconsideration process shall always be conducted in accordance with the Brown Act.